Children's Care Coordinator
(Access to Care Program, Suffolk County, NY)

The Children's Care Coordinator (CCC) is responsible for providing care coordination for clients' support system within or outside of the Health Home network. The CCC advocates for all clients to obtain the full range of needed services and ensures coordination of such services through the delivery of core services at least monthly. The CCC promotes linkage development and monitors the effectiveness of linkages with other service providers through active case conferencing. The CCC ensures community outreach and engagement to retain the client in care, promotes client compliance with medical appointments, and encourages client self-sufficiency and empowerment.

Qualifications
- Bachelor's degree in healthcare or human services and at least two years of qualifying experience.* A master's degree in healthcare or human services may be substituted for one year of experience.
- Experience working with children strongly preferred.
- Bilingual preferred (English/Spanish speaking).
- A valid driver's license and safe driving record are required.
- Must maintain valid First Aid/CPR and Narcan certifications.

*QUALIFYING EXPERIENCE: verifiable full or part-time case management or case work with persons with HIV, AIDS, mental illness, homelessness, chemical dependence, chronic illnesses, or other populations of persons in need.

Work Schedule:
Monday through Friday (35 hours/week)
8:00 am – 4:00 pm, *or*
8:30 am – 4:30 pm, *or*
9:00 am – 5:00 pm
(Schedule must include two 9:00 AM – 5:00 PM days per week and evening hours/ weekends as needs arise)

Benefits
Full-time Employees are eligible for:
- Medical, Dental, and Vision Insurance
- Tuition Assistance
- Flexible Spending Account
- Long-term and Short-term Disability
- Supplemental Specified Illness Coverage
- Supplemental Hospitalization Coverage
- Life Insurance
- 4 Personal Days, 10-22 Vacation Days, 8 Sick Days, 10 Paid Holidays-yearly
- 403(b) retirement plan with employer match

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