



Care Navigator, Part-time (Access to Care Program)

The part-time care navigator provides outreach and engagement efforts to engage and retain consumers in care. Provide frequent contact and monitoring of progress and accompany tenants on clinical and supportive service appointments. Assist housing case manager and housing specialist during client intervention, participates in case conferences and assists with maintenance of documentation/client files.

Responsibilities

- Conduct outreach and engagement efforts
- Coach and encourage consumers in self-advocacy and self-management
- Provide frequent contact and monitoring of progress
- Accompany consumers on clinical and supportive service appointments
- Assist case managers during some client interventions
- Participate in case conferences
- Assist with maintenance of binder/client files

Qualifications

- Must be able to read and comprehend program materials (8th Grade Reading Level or higher).
- Must have adequate interpersonal skills in order to motivate and assist others
- Must be able to communicate knowledgably about the local services and systems of care.
- Should be reflective of the population being served with one year of active participation in mental health self-help activities, and/or is a member of the HIV-positive community, and/or has active participation in substance abuse services.
- Peer services certification preferred.
- Valid driver's license, safe driving record and access to a car are required.

Work Schedule

17.5 hrs./week

Benefits

Part-time Employees are eligible for:

- Vacation leave
- Sick leave
- 403(b) retirement plan with employer match

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E-mail your resume to: jobs@optionscl.org

For more information, call **(631) 361-9020 ext. 1105**