



Full-time Counselor (8 positions) (Community Residence Program, Suffolk County, NY)

The counselor provides various support services to residents with psychiatric disabilities in the community residence program. The counselor also trains and assists residents in the activities of daily living.

Responsibilities

- Participate in the planning and evaluation of individual service plans and monitor plan objectives on a regular basis.
- Write progress notes on service plan on a weekly basis.
- Train and assist residents in the activities of daily living including household maintenance.
- Oversee medication maintenance and assist residents in the development of self-medication skills as needed.
- Provide case management and follow-up service.
- Provide transportation to residents as needed.
- May occasionally attend team meetings, discharge meetings.
- Provide household maintenance checks and repairs. Conduct fire drills at community residence as needed.
- Notify the Program Supervisor/Program Manager of any medical or psychiatric emergency.

Qualifications

Must be a high school graduate or the equivalent and possess a valid driver's license. Some college preferred.

Work Schedule:

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|------------------------|--------------------|-------------------|
| • Sunday – Thursday | 10:00 AM – 6:00 PM | Port Jefferson CR |
| • Sunday – Thursday | 10:00 AM – 6:00 PM | Medford CR |
| • Mon/Wed/Fri | 12:00 PM – 8:00 PM | Medford CR |
| • Tues/Thurs | 7:00 AM – 3:00 PM | |
| • Fri/Sat/Sunday (O/N) | 8:00 PM – 8:00 AM | Medford CR |
| • Mon/Wed/Fri | 12:00 PM – 8:00 PM | Oakdale CR |
| • Tues/Thurs | 7:00 AM – 3:00 PM | |
| • Sunday – Thursday | 10:00 AM – 6:00 PM | Huntington CR |
| • Mon/Wed/Fri | 9:00 AM – 5:00 PM | Richmond |
| • Tues/Thurs | 12:00 PM – 8:00 PM | |
| • Mon/Wed/Fri | 12:00 PM – 8:00 PM | Richmond |
| • Tues/Thurs | 9:00 AM – 5:00 PM | |

Benefits

Full-time Employees are eligible for:

- Medical, Dental, and Vision Insurance
- Tuition Assistance
- Flexible Spending Account
- Long-term and Short-term Disability
- Supplemental Specified Illness Coverage
- Supplemental Hospitalization Coverage
- Life Insurance
- 4 Personal Days, 10-22 Vacation Days, 8 Sick Days, 10 Paid Holidays-yearly
- 403(b) retirement plan with employer match

APPLY HERE

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Fax your resume to: **(631) 361-7087**

E-mail your resume to: **jobs@optionscl.org**

For more information, call **(631) 361-9020 ext. 1105**