



Care Coordinator (Access to Care Program, Suffolk County, NY)

The Care Coordinator (CC) is responsible for providing care coordination activities for clients' support system within or outside of the Health Home network. The CC coordinates comprehensive medical and behavioral health care to patients with chronic conditions through care coordination and integration that assures access to appropriate services, improves health outcomes, reduces preventable hospitalizations and emergency room visits, promotes use of health information technology, and avoids unnecessary care. The CC advocates for clients to obtain the full range of needed services and ensures coordination through the delivery of such services at least monthly. The CC promotes linkage development and monitors the effectiveness of linkages with other service providers through active case conferencing. The CC ensures community outreach and engagement to retain the client in care, promotes client compliance with medical appointments, and encourages client self-sufficiency and empowerment. The CC leads the care coordination conducted by other members of the team, provides leadership and guidance for the team, and ensures all team members' documentation and billing records are complete and up to date.

Qualifications

- Bachelor's degree in healthcare or human services and at least two years of qualifying experience.* A master's degree in healthcare or human services may be substituted for one year of experience.
- Bilingual preferred (English/Spanish speaking).
- A valid driver's license and safe driving record are required.
- Must maintain valid First Aid/CPR and Narcan certifications.

*QUALIFYING EXPERIENCE: verifiable full or part-time case management or case work with persons with HIV, AIDS, mental illness, homelessness, chemical dependence, chronic illnesses, or other populations of persons in need.

Work Schedule:

Monday through Friday (35 hours/week)

8:00 am – 4:00 pm,

8:30 am – 4:30 pm, *or*

9:00 am – 5:00 pm

Benefits

Full-time Employees are eligible for:

- Medical, Dental, and Vision Insurance
- Tuition Assistance
- Flexible Spending Account
- Long-term and Short-term Disability
- Supplemental Specified Illness Coverage

- Supplemental Hospitalization Coverage
- Life Insurance
- 4 Personal Days, 10-22 Vacation Days, 8 Sick Days, 10 Paid Holidays-yearly
- 403(b) retirement plan with employer match

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For more information, call **(631) 361-9020 ext. 1105**