



Mental Health Case Manager, Supportive Housing Scattered Sites Program (Suffolk County, NY)

The case manager provides supportive case management services to individuals with mental illness in permanent housing. Monitors maintenance of sites and provides on-site visits to scattered housing locations.

Responsibilities

- Plan and evaluate service plans and monitor objectives. Write progress notes at least bi-weekly. Reviews case management plans and prepare periodic reassessments.
- Perform site visits 1-3 times weekly dependent on client need and desire.
- Monitor maintenance of sites.
- Provide information regarding community resources and orient residents to the area.
- Assist in securing vocational assessment services, job training and education programs.
- Provide advocacy services to gain appropriate entitlements and services.
- Intervene in situations requiring immediate attention to ensure safety of residents.
- Provide mediation, counseling, behavioral intervention and crisis management services.
- Consult and coordinate with clients' family and providers as needed for coordinated service delivery.
- Oversee medication maintenance and assist residents in the development of self-medication skills as needed.

Qualifications and Requirements

- Must be a high school graduate or the equivalent.
- Two years of college in a human service-related discipline and two years' experience working with case management responsibilities in a setting with disabled or economically disadvantaged individuals and/or families.
- Applicants are required to have a valid driver's license, access to a car, proper car insurance, and a safe driving record. The employee uses his or her own vehicle for transportation between sites and is reimbursed for mileage.

Work Schedule

Monday through Friday, 8:00 AM – 4:00 PM

Benefits

Full-time employees are eligible for:

- Medical, Dental, and Vision Insurance
- Tuition Assistance
- Flexible Spending Account
- Long-term and Short-term Disability
- Supplemental Specified Illness Coverage
- Supplemental Hospitalization Coverage
- Life Insurance
- 4 Personal Days, 10-22 Vacation Days, 8 Sick Days, 10 Paid Holidays-yearly
- 403(b) retirement plan with employer match

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