



## **Job Vacancy**

**Position:** Medical Care Advocate

**Location:** Access to Care Program, Amityville

***At Options for Community Living, Inc., individuals with psychiatric disabilities live, learn, and develop their potential in an environment that respects personal choice.***

### **Duties:**

The Medical Care Advocate (MCA) will assist the Medical Case Managers (MCM) to provide medical case management, assist clients to access medical care, including accompaniment to appointments, participating in case conferences, assisting in implementing service plan goals and objectives, follow up with client on their treatment adherence and encourages client self-sufficiency and empowerment.

### **Responsibilities:**

- Assist with client contacts and ensure all documentation is completed in a timely matter.
- Make referrals for care and support and support case management activities.
- Implement and support service plan goals and monitor objectives in a consistent manner.
- Write progress notes daily; enter daily and/or weekly.
- Perform home visits to clients.
- Educate client and family on treatment adherence, health and human service resources, assist in obtaining services, and follow-up on service delivery on a weekly basis.
- Interact with service providers in a professional manner while advocating for clients' special needs.
- Assist clients and families with problem-solving activities.
- Appropriately intervene in situations requiring immediate attention to ensure safety of clients and family.
- Must use own vehicle to travel to meet clients.
- Provide services in culturally and linguistically competent manner.

### **Qualifications:**

High School diploma. Associate's degree in health or human services and/or RN, LPN, Certified Alcohol Substance Abuse Counselor preferred. Case management or case work experience with persons with HIV or AIDS, and/or persons with history of mental illness, homelessness, or chemical dependence, or other populations of persons in need preferred. A valid driver's license, access to a car, proper car insurance, and safe driving record are required. The employee uses his or her own vehicle for transportation between sites and is reimbursed for mileage. Must maintain valid First Aid/CPR certification.

[www.optionscl.org](http://www.optionscl.org)

Fax your resume to: **(631) 361-7087**

E-mail your resume to: [jobs@optionscl.org](mailto:jobs@optionscl.org)

For more information, call **(631) 361-9020 ext. 1105**