



Job Vacancy

Position: Mental Health Case Manager

Location: Supportive Housing Scattered Sites Program, Nassau County

At Options for Community Living, Inc., individuals with psychiatric disabilities live, learn, and develop their potential in an environment that respects personal choice.

Duties:

The case manager provides supportive case management services to individuals with mental illness in permanent housing. Monitors maintenance of sites and provides on-site visits to scattered housing locations.

- Plan and evaluate service plans and monitor objectives. Write progress notes at least bi-weekly. Reviews case management plans and prepare periodic reassessments.
- Perform site visits 1-3 times weekly dependent on client need and desire.
- Monitor maintenance of sites.
- Provide information regarding community resources and orient residents to the area.
- Assist in securing vocational assessment services, job training and education programs.
- Provide advocacy services to gain appropriate entitlements and services.
- Intervene in situations requiring immediate attention to ensure safety of residents.
- Provide mediation, counseling, behavioral intervention and crisis management services.
- Consult and coordinate with clients' family and providers as needed for coordinated service delivery.
- Oversee medication maintenance and assist residents in the development of self-medication skills as needed.

Qualifications:

Must be a high school graduate or the equivalent. Two years of college in a human service related discipline and two years' experience working with case management responsibilities in a setting with disabled or economically disadvantaged individuals and/or families.

Applicants are required to have a valid driver's license, access to a car, proper car insurance, and a safe driving record. The employee uses his or her own vehicle for transportation between sites and is reimbursed for mileage.

Work Schedule:

Monday through Friday, 8am - 4pm

www.optionscl.org

Fax your resume to: **(631) 361-7087**

E-mail your resume to: jobs@optionscl.org

For more information, call **(631) 361-9020 ext. 1105**