



Job Vacancy

Position: Residential Counselor

Location: Mental Health Community Residence Program, Suffolk County

At Options for Community Living, Inc., individuals with psychiatric disabilities live, learn, and develop their potential in an environment that respects personal choice.

Duties:

The Residential Counselor works in our Community Residence program providing various support services for clients with psychiatric disabilities.

- Trains and assists residents in the activities of daily living, including household maintenance. May provide on-site visits to scattered apartment sites.
- Participates in the planning and evaluation of individual service plans and monitors plan objectives.
- Writes progress notes on a weekly basis.
- Oversees medication maintenance and assists residents in the development of self-medication skills as needed.
- Provides case management and follow-up services.
- Provides transportation for clients as needed.

Qualifications:

Must be a high school graduate or the equivalent. A related college degree or experience in the field is preferred.

Applicants are required to have a valid driver's license, access to a car, proper car insurance, and a safe driving record. The employee uses his or her own vehicle for transportation between sites and is reimbursed for mileage.

Work Schedule: 35 hours per week

Sat – Wed: 10:00 AM – 6:00 PM

or

M/W/F: 1:00 PM – 9:00 PM & Tu/Th: 9:00 AM – 5:00 PM

or

M/W/F: 12:00 PM – 8:00 PM & Tu/Th: 7:00 AM – 3:00 PM

or

M/W/F: 9:00 AM – 5:00 PM & Tu/Th: 1:00 PM – 9:00 PM

www.optionscl.org

Fax your resume to: **(631) 361-7087**

E-mail your resume to: jobs@optionscl.org

For more information, call **(631) 361-9020 ext. 1105**