



## **Job Vacancy**

**Position:** Residential Counselor, Part-Time

**Location:** Mental Health Community Residence Program, Suffolk County

***At Options for Community Living, Inc., individuals with psychiatric disabilities live, learn, and develop their potential in an environment that respects personal choice.***

### **Duties:**

The part time Mental Health Counselor works in our Community Residence program providing various support services for clients with mental illness. He /She trains, motivates and assists residents in the activities of daily living, including household maintenance. May provide on-site visits to scattered apartment sites.

- Participate in the planning and evaluation of individual service plans and monitor plan objectives.
- Document services provided with appropriate notes.
- Train and assist residents in the activities of daily living.
- Manage medication.
- Provide case management and follow-up service.
- Provide counseling, behavioral intervention and crisis management services.
- Assist in the day-to-day management and household maintenance of the community residence in a professional manner.
- Provide transportation for residents as needed.
- Responsibility for management of residence in the absence of a full time counselor.
- Notify the Community Residence Supervisor/Program Manager of any medical or psychiatric emergency.

### **Qualifications:**

High school diploma or equivalent.

Applicants are required to have a valid driver's license, access to a car, proper car insurance, and a safe driving record. The employee uses his or her own vehicle for transportation between sites and is reimbursed for mileage.

### **Work Schedule:**

Monday – Friday: 5:00 PM – 9:00 PM

[www.optionscl.org](http://www.optionscl.org)

Fax your resume to: **(631) 361-7087**

E-mail your resume to: [jobs@optionscl.org](mailto:jobs@optionscl.org)

For more information, call **(631) 361-9020 ext. 1105**