



Job Vacancy

Position: Mental Health Case Manager

Location: Supportive Housing Scattered Sites Program
(Positions available in Nassau County & Suffolk County)

At Options for Community Living, Inc., individuals with psychiatric disabilities live, learn, and develop their potential in an environment that respects personal choice.

Duties:

The case manager provides supportive case management services to individuals with mental illness in permanent housing. Monitors maintenance of sites and provides on-site visits to scattered housing locations.

- Plan and evaluate service plans and monitor objectives. Write progress notes at least bi-weekly. Reviews case management plans and prepare periodic reassessments.
- Perform site visits 1-3 times weekly dependent on client need and desire.
- Monitor maintenance of sites.
- Provide information regarding community resources and orient residents to the area.
- Assist in securing vocational assessment services, job training and education programs.
- Provide advocacy services to gain appropriate entitlements and services.
- Intervene in situations requiring immediate attention to ensure safety of residents.
- Provide mediation, counseling, behavioral intervention and crisis management services.
- Consult and coordinate with clients' family and providers as needed for coordinated service delivery.
- Oversee medication maintenance and assist residents in the development of self-medication skills as needed.

Qualifications:

Must be a high school graduate or the equivalent. Two years of college in a human service related discipline and two years' experience working with case management responsibilities in a setting with disabled or economically disadvantaged individuals and/or families.

Applicants are required to have a valid driver's license, access to a car, proper car insurance, and a safe driving record. The employee uses his or her own vehicle for transportation between sites and is reimbursed for mileage.

Work Schedule:

Monday through Friday, 8am - 4pm

www.optionscl.org

Fax your resume to: **(631) 361-7087**

E-mail your resume to: jobs@optionscl.org

For more information, call **(631) 361-9020 ext. 1105**